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Civil Aviation
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Международная
организация
гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 8/2.10, T 8/2.11:AP029/15 (CNS)

16 February 2015

Subject: Fourth Meeting of the Common Regional Virtual Private Network Task Force (CRV TF/4) and Second Meeting of the Aeronautical Communication Services Implementation Coordination Group (ACSICG/2) (Bangkok, Thailand, 18 – 22 May 2015)

Action Required: Reply at your earliest convenience, **not later than 30 April 2015**, and submit your papers **before 08 May 2015**

Sir/Madam,

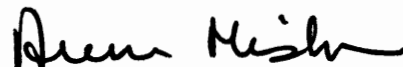
I have the honor to invite your Administration to Fourth Meeting of the Common Regional Virtual Private Network Task Force (CRV TF/4) on 18 - 19 May 2015 and Second Meeting of the Aeronautical Communication Services Implementation Coordination Group (ACSICG/2) on 20 - 22 May 2015. Both meetings will be held back-to-back from 18 to 22 May 2015 at the ICAO Regional Office, Bangkok.

The objective of CRV TF/4 is to check the progress of the project and solve the issues while the objective of the ACSICG/2 meeting is to progress the implementation of ground/ground communications infrastructure in the Asia Pacific Region.

The provisional agenda of CRV TF/4 and ACSICG/2 meetings are provided respectively in Attachments 1 and 2. The meeting bulletin containing the information about meeting arrangements is provided at Attachment 3.

I shall be grateful if you could forward the registration/nomination form provided at Attachment 4 to this Office at APAC@icao.int preferably **before 30 April 2015**. To facilitate State's internal coordination and publishing of the working/information papers and presentations on APAC website in a timely manner, please submit papers concerns to the meetings **before 08 May 2015**.

Accept, Sir/Madam, the assurances of my highest consideration.


Arun Mishra
Regional Director

Enclosures:

- Attachment 1 – Provisional Agenda of CRV TF/4
- Attachment 2 – Provisional Agenda of ACSIG/2
- Attachment 3 – Meeting Bulletin
- Attachment 4 – Nomination Form



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FOURTH MEETING OF THE COMMON REGIONAL VIRTUAL PRIVATE NETWORK TASK FORCE (VPN) OF APANPIRG (CRV TF/4)

Bangkok, Thailand, 18 - 19 May 2015

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review tasks progress and issues:
- a) CONOPS
 - b) RFI
 - c) CBA
 - d) Sealed Tender: user requirements, tender package, evaluation criteria
 - e) Safety preliminary analysis
 - f) DOA
 - g) OOG rules and procedures
- Agenda Item 3: Assistance to CRV procurement
- a) List of Pioneer States
 - b) Financial report
 - c) AOB
- Agenda Item 4: Review Actions table
- Agenda Item 5: Review Risks table
- Agenda Item 6: Review and update CRV Project Gantt chart
- Agenda Item 7: Discuss CRV Work Programme for next period (May 15 – November 15)
- Agenda Item 8: Any other business



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**SECOND MEETING OF AERONAUTICAL COMMUNICATION
SERVICE (ACS) IMPLEMENTATION CO-ORDINATION GROUP
OF APANPIRG (ACSICG/2)**

Bangkok, Thailand, 20 - 22 May 2015

PROVISIONAL AGENDA

- Agenda Item 1: Adoption of Agenda
- Agenda Item 2: Review outcome of APANPIRG/25 on Implementation of Aeronautical Communication Facilities and Services
- Agenda Item 3: Information about APANPIRG Contributory Bodies Review Task Force
- Agenda Item 4: eANP: overview and need for specific requirements
- Agenda Item 5: Review States' ATN/AMHS Implementation Status, Transition and Operational Issues:
(Member States are expected to provide latest implementation status in the attached format)
- Agenda Item 6: Review outcome of the Common Regional VPN Task Force
- Agenda Item 7: System Wide Information Management (SWIM)
- Agenda Item 8: Pan Regional AIDC ICD
- Agenda Item 9: Review and update Subject/Tasks List and Action Items List.
- Agenda Item 10: Any other business
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ATTACHMENT 2A

IMPLEMENTATION STATUS REPORT

- Contract Signed (Date):

 - Completion of physical installation (Date):

 - Completion of Training (Date):

 - Completion of local testing (Date):

 - Circuit test schedule:
 - *Bilateral agreement signed with the reciprocal end (Date):*
 - *Bilateral test carried out as per the procedure prescribed (Date):*

 - Transition AFTN/AMHS (Date/Schedule):

 - Setting up of AMHS UA (Date):

 - Final Acceptance and Contract Signoff (Date):

 - AMHS transition (Date/Schedule):
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International Civil Aviation Organization

FOURTH MEETING OF THE COMMON REGIONAL VIRTUAL PRIVATE NETWORK TASK FORCE (CRV TF/4) AND SECOND MEETING OF THE AERONAUTICAL COMMUNICATION SERVICES IMPLEMENTATION GROUP (ACSICG/2)

Bangkok, Thailand, 18 – 22 May 2015

MEETING BULLETIN

1. Schedule of Meeting

1.1 The opening session of the meeting will be held at 0900 hours on Monday, 18 May 2015 at the Conference Building of the ICAO Regional Office, Bangkok.

1.2 The daily order of business will be announced on the first day of the meeting.

2. Registration of participants

2.1 Participants are requested to register at the Registration Desk in the front of the ICAO Conference Room between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge all the time inside the ICAO premises.

3. Officers and Secretariat concerned with the Meeting

3.1 Messrs. Li Peng and Frederic Lecat, Regional Officers CNS of the ICAO Asia and Pacific Office will act as Secretaries of the Meeting. Their contact addresses are as follows:

Mr. Li Peng, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 158
Fax: +66 (2) 537-8199
E-mail: PLi@icao.int

Mr. Frederic Lecat, Regional Officer CNS
Tel: +66 (2) 537-8189 to 97 Ext. 155
Fax: +66 (2) 537-8199
E-mail: FLecat@icao.int

3.2 The daily Meeting service is the responsibility of Ms. Sarangtip Sundarachampaka Administrative Officer. Ms. Sriprae Somsri, Programme Assistant, will provide secretarial support.

4. Meeting documents for distribution

4.1 All working/information papers for the meeting will be posted on the ICAO APAC web site. Please submit papers for discussions **before 08 May 2015**. Participants are requested to submit papers via following email address and download and bring all meeting papers with them. No hard copy of papers will be distributed.

E-mail address for meeting documents: APAC@icao.int

4.2 Any ICAO publications required by the participants may be obtained from the ICAO Regional Office Library located on the first floor of the Secretariat building. These publications may be purchased or borrowed for reference during the Meeting and returned to the Librarian at the end of the meeting.

5. Location of the ICAO Regional Office and hotel accommodation

5.1 The ICAO Regional Office is located at 252/1 Vibhavadi Rangsit Road, Ladyao, Chatuchak, Bangkok next to the Petroleum Authority of Thailand (PTT) Headquarters and opposite the Sofitel Centara Grand Bangkok Hotel. It is about 40 km away from the Bangkok/Suvarnabhumi International Airport and about 12 km. from the Sukhumvit Road, where most of the recommended hotels are located. Location of the Regional Office and the route map of the Bangkok Mass Transit System (BTS, also known as the Skytrain) and MRTA Sub-way system (the Underground Metro) are published in the APAC website <http://www.icao.int/apac/> under the heading “Information for Visitors”.

5.2 The nearest BTS (Skytrain) station to the Office is Mo Chit and the nearest MRTA station to the Office is Phahon Yothin. Detailed routing instructions are provided on the web site.

5.3 Participants may contact the hotels listed directly by telephone/fax/e-mail for reservation. Due to heavy demand for hotel accommodation reservations should be made as early as possible. The Regional Office would be pleased to assist participants in making hotel reservation, if required. **When making reservation, participants should mention that they are attending ICAO meeting to get the special room rate.**

5.4 Participants are requested to make their own arrangements for transportation from the airport to the city and from their hotels to the venue of the meeting.

5.4.1 Thai Airways International and Airport Taxi Services operate private limousine services from the airport to downtown Bangkok, at about Baht 1,000 per vehicle. Public taxi service is also available at the taxi stands at the airport. In addition to the fare indicated in the taximeter, 50 Baht surcharge is required to be paid for hiring a taxi from airport to city. The Bangkok Mass Transit Authority operates Airport Bus service to the city centre.

5.4.2 When departing, the hotel can arrange for transportation to the airport. Public taxis, which are less expensive than hotel taxis, are also available. Most taxis have a fare meter.

6. Passport, visa and customs

6.1 All foreign nationals entering Thailand must possess valid passports or other valid documents for travel. Participants from certain countries are not required to obtain visas for a temporary visit not exceeding 15 days. It should, however, be noted that the temporary visas issued upon arrival at the Airport cannot be extended beyond the period of 15 days except under extraordinary circumstances. It is, therefore, suggested that all participants consider obtaining official visas from the Royal Thai Embassy or Consulate prior to their arrival in Thailand. Participants may wish to obtain information on entry requirements by accessing the web page <http://www.mfa.go.th/main/en/services/123>

6.2 International certificates of vaccination against yellow fever are required if arriving within 6 days after leaving or transiting an infected area.

6.3 There are no restrictions on import of foreign currency. However, if the amount exceeds US\$10,000 it must be declared on entry. Foreign currencies may be taken out of the country up to the amount imported and declared. (Current exchange rate US\$1 = Baht 29.00 approx).

7. Other Useful Information

7.1 Time in Thailand is 7 hours ahead of Co-ordinated Universal Time (UTC+7).

7.2 International credit cards such as American Express, Diners Club, Visa, Master Card, etc. are normally accepted at major hotels and department stores.

7.3 All commercial banks exchange major foreign currencies and are open from 0830 to 1530 hours from Monday through Friday and some keep the foreign exchange counter open until 2000 hours during weekdays. Foreign exchange counters operated by various commercial banks are located at several places in the city and are also open during Saturdays and Sundays and on public holidays from 1000 to 2000 hours. To change travellers' cheques you are required to show your passport.

7.4 Weather in Bangkok is generally hot with high humidity. May is part of the wet season in Thailand, which lasts from May until October. More weather information can be obtained from the web site of the Thai Meteorological Department: <http://www.tmd.go.th/en/>

7.5 Most hotels add a 10% service charge to the room rate in addition to the government tax of 7%. Baggage boys at hotel expect at least Baht 20. At restaurants, a tip of about 10% is expected unless a service charge has been added to the bill.

7.6 Although the tap water in Bangkok is chemically treated, it is, however, recommended that participants drink only bottled water and beverages.



**Fourth Meeting of the Common Regional
Virtual Private Network Task Force (CRV TF/4) and
Second Meeting of the Aeronautical Communication
Services Implementation Coordination Group (ACSICG/2)
(Bangkok, Thailand, 18 – 22 May 2015)**

Registration/Nomination Form				
State/ Organization				
Name	<input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms.	Family name (capitals)	First name	Middle initial
Title/Official Position				
Mailing Address				
Telephone (office)				
Telephone (mobile)				
Fax				
e-mail (1)				
e-mail (2)				
Hotel in Bangkok				

Note: Participants are expected to make their own hotel/visa arrangements

Please submit the completed form by 30 April 2015 by e-mail, fax or mail.

E-mail: APAC@icao.int cc : PLi@icao.int; FLecat@icao.int; SSomsri@icao.int

Fax: +66 (2) 537 8199

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